

2017 ANNUAL SECURITY REPORT



Mountainland Technical College
2301 West Ashton Blvd.
Lehi, UT 84043
<https://mtec.edu/>

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Message from the Vice President of Administrative Services

To the Mountainland Technical College Community,

I am pleased to present the 2017 Mountainland Technical College Annual Security Report. This report is prepared by the Mountainland Technical College Safety Committee, in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act, and is intended to disseminate important crime statistics and campus safety information to the MTECH community.

The primary goal of MTECH Safety Committee is to provide for the safety and security of all members of the MTECH community—our students, faculty, staff, and guests. Campus safety and security is a collaborative effort involving all members of the community and we value our partnership with all stakeholders in making the Mountainland Technical College Campus safe.

This publication is intended not only to communicate mandatory crime statistics and campus safety information for students, staff and potential employees, but also to assist prospective students in the decision-making process of selecting a college by highlighting that the Mountainland Technical College is a safe place to learn.

We welcome and value your input, and thank you for your continued support.



Kirt J. Michaelis, MBA, CPA
Vice President of Administrative Services/CFO

The Clery Act

In 1990, the Higher Education Act of 1965 (HEA) was amended to include the Crime Awareness and Campus Security Act of 1990 (Title II of Public Law 101- 542). This amendment required all postsecondary institutions participating in Title IV student financial aid programs to disclose campus crime statistics and security information. In 1998, the act was renamed the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act in memory of Jeanne Clery, a university student who was killed in her dorm room in 1986. More commonly known as the Clery Act, this law requires colleges and universities to:

- Collect, classify and count crime reports and statistics
- Issue campus alerts
- Publish an annual security report
- Submit crime statistics to the Department of Education
- Maintain a daily crime log
- Disclose missing student notification procedures
- Provide fire safety information

Preparing the Annual Security Report

This annual security report is compiled and prepared by the MTECH Security and Risk Management Coordinator in cooperation with many campus departments, including:

- Student Services
- Campus Security Authorities (CSAs)
- Human Resources
- Facilities Services

Security reports and disciplinary referral statistics are collected from the above groups, while statistical information for reported criminal activity that occurs on campus are retrieved from the Utah County Sheriff's Department and Lehi, Orem, and Spanish Fork City Police Department databases. For purposes of making timely warning reports and the annual statistical disclosure required under Clery, the campus community should report crimes to a Campus Security Authority (CSA) and the Lehi, Orem, and Spanish Fork City Police Departments.

MTECH Security

The MTECH Security Risk Specialists, Crisis Intervention Team, Evacuation Team, and Threat Assessment Team members respond to security, behavioral, fire, medical and environmental issues supporting public safety, fire, emergency medical system and other emergency response agencies. Volunteer professionals are assigned to various response teams based on their experience, training and certification, which lends support and leadership to each unique situation. Students and visitors are urged to contact any employee of the college to initiate the emergency response process.

Law Enforcement Partnerships

The MTECH is within the jurisdiction of the Lehi, Orem, and Spanish Fork City Police Departments which are responsible for law enforcement and handling of criminal activities on campus. The City Police officers are dedicated to the enforcement of state and federal laws without favoritism or bias. The City Fire Departments are responsible for responding to fire and HAZMAT emergencies on campus.

Campus Security Authorities

Although the reporting of criminal activity directly to the MTECH Security Department is encouraged, crimes may also be reported to Campus Security Authorities (CSA). CSAs include any College officials who have responsibility for student and campus activities. Campus Security Authorities are responsible for forwarding non-identifying information to the MTECH Security and Risk Management Coordinator for inclusion in the annual security report, regardless of whether or not the victim chooses to file a report with law enforcement or press charges. As defined under the Clery Act, CSAs include college administrators, directors, Coordinators, faculty members, Student Services counselors and advisors, and any campus staff involved in disciplinary proceedings. Please be aware that information forwarded by CSAs is for statistical purposes only. In order for a case to be investigated by the MTECH Security Department, a report must be made. In order for criminal charges to be filed, a police report must also be filed with the COORDINATING City Police Department.

Crime Reporting

Campus community members are strongly encouraged to immediately report criminal and suspicious activity occurring on MTECH property to MTECH Security. Reports can be made directly to any staff member, MTECH Security/Risk Specialist or directly to the MTECH Security and Risk Management Coordinator. Reports may also be made to the COORDINATING City Police Department.

See the emergency contacts page for contact information.

Crime Logs

The 1998 amendments to the Clery Act introduced the requirement that campus security departments maintain a daily written crime log of any crime (not just those required to be included in the Annual Security Report) that is reported to the campus security department. The MTECH daily crime log is available for public review during normal business hours and is maintained by the MTECH Security and Risk Management Coordinator.

Voluntary/Confidential Reporting

If you are the victim of a crime, we encourage you to file a crime report. If you would like to maintain confidentiality and do not wish to pursue action within the MTECH disciplinary or criminal justice system, you are encouraged to consider filing a confidential report for purposes of inclusion in the annual disclosure of crime statistics. These types of reports can be made to the MTECH Security and Risk Management Coordinator or any Campus Security Authority. The information can enhance Campus safety by allowing the MTECH to keep a more accurate record of crimes, helping to determine whether a pattern of crime exists, and alerting the Campus to potential danger.

Security and Access to Campus Facilities

During business hours, the MTECH Campus is open to students, parents, employees, contractors, and guests. During non-business hours, access to MTECH facilities is restricted to those issued an Official MTECH ID badges with integrated Electronic Access and hard keys, or to those admitted for unscheduled access through the MTECH Security Department or Facilities Services. The MTECH Security and Risk Management Coordinator manage the Electronic Building Access and the campus locksmith closely manages campus keying and access control systems. The Campus buildings utilize intrusion alarms, motion detectors, and video cameras to enhance security.

Security Considerations in Building Maintenance

Throughout the year, surveys are conducted to review issues and identify areas of concern with respect to building security, campus lighting, landscaping, and other potential health & safety and security issues. Lighting and safety hazards identified during routine patrol of the campus are forwarded on an ongoing basis to the Security and Risk Management Coordinator.

The MTECH is currently in the process of installing, updating and integrating access controls and building security management systems to improve security on Campus.

Timely Warnings

The Clery Act requires that each campus provide a "timely warning" to the Campus community concerning the occurrence of a Clery crime that the Campus believes represents a continuing threat to the Campus community.

The amount and type of information that the Campus will disclose in a "timely warning" report will vary depending on the circumstances of each case. In general, whenever a report of a violent crime against a

Person or a major crime against property on Campus is received, and it is determined by the security department that the report represents an ongoing threat to the safety of the Campus community--the Campus security department must issue a Campus Crime Alert. The alerts will be sequentially numbered, beginning January 1 of each year, and should include the following details of the crime, if available:

- A succinct description of the incident.
- A physical description of the suspect, including gender and race.
- Composite drawing of the suspect, if available.
- Apparent connection to previous incidents, if applicable.
- Race of the victim, if relevant.
- Sex of the victim, if relevant.
- Injury sustained by the victim.
- Date and time the campus crime alert was released

The warning will be distributed utilizing one or more of the following systems:

- Overhead public announcement.
- Posted fliers.
- Email and Text messages.
- MTECH main website.
- MTECH Facebook and Twitter accounts.
- Press release as authorized by the Campus President and/or Campus Vice President

Emergency Notifications

Upon confirmation of a serious or emergency situation that poses an immediate threat to the health or safety of the Campus community, a Campus-wide notice will be disseminated, unless issuing a notification will, in the judgment of the responding authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. Events that qualify for emergency notifications include, but are not limited to, the following:

- Extreme weather conditions
- Earthquake
- Gas leak
- Terrorist incident
- Armed intruder
- Bomb threat
- Civil unrest or rioting
- Explosion
- Nearby chemical or hazardous waste spill
- Aircraft crash
- Fire

Emergency notifications are made via voice calls, text messages, email alerts, MTECH Twitter and Facebook accounts and the MTECH Website.

In order for the emergency notification system to effectively make notifications, students and staff are encouraged to keep all contact information updated with Student Services (for students) or Human Resources (for employees).

Emergency Response and Evacuation Procedures

The Campus Emergency Operations Plan provides the framework for an organized response to various human-caused and natural emergency situations including fires, hazardous spills, earthquakes, flooding, explosion, and civil disorders. In addition to the Campus Emergency Operations Plan, Campus Evacuation Guidelines, and Campus Emergency Response Guidelines have been developed for specific programs and buildings, which provide specific evacuation procedures. It is recommended that students and staff members become familiar with these plans and procedures prior to an emergency.

The MTECH conducts numerous emergency response exercises each year, such as tabletop drills, field exercises and drills, and tests of the emergency notification system. These exercises are designed to assess and evaluate the emergency plans and capabilities of the MTECH.

Campus Safety and Crime Prevention Education

The MTECH Security and Risk Management Coordinator and the MTECH Student Services Department actively participate in efforts to educate the Campus community about crime awareness and personal safety. Campus safety presentations on various topics are provided for students and staff periodically, and upon request throughout the year.

Presentations and workshops covering a variety of topics are available, including office and classroom safety, sexual assault and rape prevention, vehicle security, workplace violence, internal threat and active shooter training, and emergency evacuation and Campus emergency procedures training. Office and classroom safety surveys are also conducted periodically, and can be requested at any time.

In addition to formal training presentations, information is also available through the MTECH website, which contains the MTECH Emergency Operations Plan, Health & Safety policies and Emergency Guidelines.

While the MTECH Security Department may offer advice and assistance regarding campus safety, all members of the campus community are encouraged to take responsibility for their own safety and, when possible, assist others. All members of the Campus community are encouraged to use common sense, be proactive, and take precautions. To prevent unauthorized access to Campus buildings, doors should not be propped open, left unlocked, or opened for any unknown person. ID badges and keys should be kept secure and the loss or theft of ID cards and or keys should be reported to the Security and Risk Management Coordinator immediately. Crimes or suspicious circumstances should be reported to any staff member immediately.

Alcohol, Tobacco and Drugs

The Mountainland Technical College has a stringent policy governing the use of alcohol and other drugs. The purchase, possession, use, consumption, sale, distribution or illegal storage of any alcoholic beverage, controlled substance or illegal drug is prohibited on any campus or training site, and at all College activities. In accordance with the Indoor Clean Air Act, all buildings on all campuses and centers are smoke-free. E-cigarettes and nicotine vapor producing devices are also prohibited on MTECH property.

Sexual Assault Prevention and Response

On March 7, 2013, President Obama signed a bill that strengthened and reauthorized the Violence Against Women Act. Included in the bill was the Campus Sexual Violence Elimination Act (Campus SVEA), which amends the Jeanne Clery Act and affords additional rights to campus victims of sexual violence, dating violence, domestic violence, and stalking. This report reflects the implementations of those changes and amendments.

In an effort to reduce the risk of sexual misconduct as well as the crimes of rape, sexual assault, sexual harassment, stalking, dating violence and domestic violence occurring among its students, MTECH utilizes a range of campaigns, strategies and initiatives to provide education in the areas of awareness, risk reduction and prevention programming.

The MTECH does not tolerate sex offenses in any form, including sexual assault, sexual misconduct, harassment, exploitation, or intimidation. Reports of sex offenses may be made to the Security and Risk Management Coordinator, Human Resources, the COORDINATING City Police Department, the MTECH Security Department, the Student Services Division, any program director, faculty member, or any staff member.

Sex offenses can be addressed both through the MTECH administrative procedures and through the criminal justice system. Any criminal proceeding is entirely separate from administrative proceedings of the MTECH.

COORDINATING City Police officers are trained in the proper identification, collection and preservation of evidence, which is essential to the successful prosecution of most sex offenses. It is crucial that the police department be contacted as soon as possible. Reporting the crime to law enforcement also allows action that may prevent further victimization, can lead to the apprehension of the suspect, and provides the opportunity to have the incident documented for more accurate statistical recording.

If a person does not wish to make a report to the police, they are still encouraged to seek professional medical advice. (Please note that all health-care providers are legally required to report all cases of suspected sexual or physical assault to law enforcement.)

Sexual assault is a growing concern on college and university campuses. We are fortunate at the MTECH to have a relatively low rate of sexual assault. However, one is too many and it is understood that many sexual assaults go unreported. In an effort to assist victims of sexual assault, the following information is made available:

Police and Rape Crises Centers are trained to assist victims with medical help and counseling at this time of crisis. The following procedures should be followed if someone is a victim of a sex offense:

- A report should be made immediately to the police.
- Medical attention should be sought, if needed.
- The victim should not change clothes or shower.
- No items should be disturbed in the place the attack occurred.
- A Victim's Advocate, friend or relative can be contacted to be with the victim.
- If desired, the victim may request a change in their academic situation. The Director of Student Services should be contacted to assist and discuss options.
- If the victim does not want to contact the police, the following list of resources is provided:
 - Intermountain Specialized Abuse Treatment Center (ISAT)..... 801-773-2044
 - Rape/Sexual Assault Crisis Line 888-421-1100
 - Safe Harbor Domestic Violence Shelter (Women & Men) 801-444-3191
 - Utah Coalition Against Sexual Assault (UCASA) 866-878-2272
 - Victim of Crime Assistance Program- Utah County Attorney's Office 801-851-8026

If a victim does not wish to make a report with the police, they are encouraged to consider filing a confidential report with the MTECH for purposes of inclusion in the annual disclosure of crime statistics. These types of reports can be made to the MTECH Risk Management & Building Services Coordinator or any Campus Security Authority. The information can enhance Campus safety by allowing the MTECH to keep a more accurate record of crimes, helping to determine whether a pattern of crime exists, and alerting the Campus to potential danger.

Disciplinary Actions Against Those Who Commit Sexual Assault

A student suspected of an alleged sex offense is subject to both criminal prosecution and disciplinary action under the Student Code of Conduct. Disciplinary action can be initiated even if criminal charges are not pursued. Both the accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding, and both shall be informed of the outcome.

Sex Offender Registration Information

The Federal Campus Sex Crimes Prevention Act (amends 42 United States Code 14071), and the Utah Sex Offender Registration Act (77-27-21.5, U.C.A.) requires institutions of higher learning to issue a statement in their annual security report detailing where members of their campus community can obtain information concerning registered sex offenders. It also requires sex offenders who are required to register under state law, to provide notice of their enrollment or employment at any institution of higher learning in the state where he/she resides.

Members of the public may access sexual offender information through the COORDINATING City Police Department or by contacting the MTECH Security and Risk Management Coordinator.

Individuals wishing to learn additional information about registered sex offenders may go to the Utah Department of Corrections Sex Offender Registry website at:

<https://corrections.utah.gov/index.php/victim-resources>

Sources for Crime Statistics

This report contains statistics compiled from reports received from the COORDINATING City Police Department, the UTAH County Sheriff's Department, the MTECH Security Department, MTECH Student Services, and other Campus Security Authorities.

Offense Definitions

Per the Clery Act, crimes are classified based on the Federal Bureau of Investigation's (FBI's) Uniform Crime Reporting Handbook (UCR). For sex offenses only, the definitions used are from the FBI's National Incident-Based Reporting System (NIBRS) edition of the UCR. Hate crimes are classified according to the FBI's Uniform Crime Reporting Hate Crime Data Collection Guidelines and Training Guide for Hate Crime Data Collection. Although the law states that institutions must use the UCR for defining and classifying crimes, it doesn't require Clery Act crime reporting to meet all UCR standards.

- **Murder:** The willful killing of one human being by another.
- **Negligent Manslaughter:** The killing of another person through negligence.
- **Robbery:** The taking, or attempting to take, anything of value from a person by force, or threat of force or violence and or by putting the victim in fear of immediate harm.
- **Burglary:** The unlawful entry into a building or other structure with the intent to commit a felony or a theft.
- **Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury.
- **Larceny Theft:** The unlawful taking of property from the possession of another.
- **Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle (includes joyriding).
- **Liquor Law Violations:** The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcohol. (Does not include DUI)
- **Drug Abuse Violations:** The violation of state and local laws to include unlawful possession, sale, and/or use of narcotic drugs such as cocaine, marijuana, methadone, etc.
- **Weapon Law Violations:** The unlawful possession of deadly weapons -- concealed or openly carried.

- **Forcible Sex Offense:** Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent, including forcible rape, forcible sodomy, forcible fondling, etc.
- **Non-Forcible Sex Offenses:** Unlawful, non-forcible sexual intercourse to include incest and statutory rape, (someone under the statutory age of consent).
- **Hate Crimes:** any of the aforementioned offenses, larceny, simple assault, intimidation and vandalism reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator's bias. Categories of bias are: race, gender, religion, sexual orientation, ethnicity/national origin, or disability. New Reportable Incidents
- **Domestic Violence:** Includes asserted violent misdemeanor and felony offenses committed by the victim's current or former spouse, current or former cohabitant, person similarly situated under domestic or family violence law, or anyone else protected under domestic or family violence law.
- **Dating Violence:** Violence by a person who has been in a romantic or intimate relationship with the victim. Whether there was such relationship will be gauged by its length, type, and frequency of interaction.
- **Stalking:** A course of conduct directed at a specific person that would cause a reasonable person to fear for her, his, or others' safety, or to suffer substantial emotional distress.

CRIME STATISTICS

Category	2013	2014	2015	2016
Murder	0	0	0	0
Manslaughter	0	0	0	0
Sex Offense- Forcible	0	0	0	0
Sex Offense-Non-Forcible	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	0	0	0	0
Burglary	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Arson	0	0	0	0
Domestic Violence	0	0	0	0
Dating Violence	0	0	0	0
Stalking	0	0	0	0
Hate Crimes	0	0	0	0
Liquor Law-Arrests	0	0	0	0
Liquor Law Discipline	0	0	0	0
Drug Offences-Arrests	0	0	0	0
Drug Offences-Discipline	0	0	1	0
Weapons Arrests	0	0	0	0
Weapons Discipline	0	0	0	0

CONTACT INFORMATION

Location

Mountainland Technical College
2301 West Ashton Blvd.
Lehi, UT 84043

For Campus Emergencies

Main Campus Operator	801-753-4200
Security (Non-Emergency)	801-753-4218
Fire Safety	801-753-4176
Campus Emergency (Daytime)	Dial ext. 4128 from any Campus phone
Campus Emergency (After 4:00pm)	Dial ext. 4128/801-743-4128
Facilities	801-753-4218
Student Services	801-753-6282
Lehi Police (Emergency)	911
Lehi Police (Non-emergency)	801-768-7110
Orem Police (Emergency)	911
Orem Police (Non-emergency)	801-229-7070
Spanish Fork (Emergency)	911
Spanish Fork (Non-emergency)	801-804-4700