



STEPS FOR APPLYING FOR FEDERAL FINANCIAL AID

1. Create an FSA User ID at the following website address:
<https://studentaid.ed.gov/npas/index.htm>

Note: If you already have a PIN, you can link your information to your new FSA ID by entering your PIN while registering for your FSA ID. (This will save you time when registering for your FSA ID.) If you've forgotten your PIN, don't worry; you can either enter the answer to your PIN "challenge question" during the FSA ID registration process to link your PIN, or you can just create your FSA ID from scratch.

2. Complete the current award year FAFSA application @ www.fafsa.ed.gov and sign the application electronically if this is the option you choose. You may opt to print the signature page and mail it to the address provided on the signature page (this will take your FAFSA application longer to process). The **School Code for MTECH is 034133.**
3. Take the Entrance Exam at any one of our Testing Centers and establish a student ID number if one has not been assigned. Then, if required, meet with one of our Academic Counselors to fill out a Training Agreement before setting up a financial aid appointment. (For Defined Entry Programs no Training Agreement is required.)
4. Allow five (5) business days for your SAR (Student Aid Report) to become available, then send an e-mail to CBatchelor@mtec.edu confirming that your FAFSA was submitted. Within two (2) business days, you will receive a response giving you further instructions.

Visit our website at <https://mtec.edu/financial-aid/> for more financial aid information or to print a financial aid application, which you will need at your appointment.