



**FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT
INFORMATION RESTRICT FORM**

During my regular enrollment at Mountainland Technical College, I hereby request the College to restrict the release of information contained within my educational records.

I am aware that this will restrict any of my academic information being shared with any third parties, including my name being printed in MTECH's Commencement Program.

Academic information may include, but not limited to, progress reports and attendance. This also includes any financial information, such as, but not limited to, my student ledger account (charges/payments) and any federal and state financial aid records.

MTECH is still required by law to report financial records to the IRS for the purpose of creating a 1098-T Tuition Statement for all eligible students.

This document is requesting a restriction of release of all my records and I understand that this request will be honored until I submit a written request for restriction to be withdrawn.

Student's Name (please print)

Student's Signature

Student ID Number

Date

Authorized Acknowledgement (Registration Office)

Process Date

WRITTEN WITHDRAWAL REQUEST (if applicable, Attached)

Authorized Acknowledgement (Registration Office)

Process Date