



Fall 2020 Operations Plan

Effective August 3, 2020





MOUNTAINLAND
TECHNICAL COLLEGE

Guiding Principles

Mountainland Technical College (MTECH) is committed to welcoming students back to campus and will promote a healthy environment using a combination of the Centers for Disease Control (CDC)-guided behavioral expectations (e.g., face coverings, social distancing) and an ethic of personal responsibility, enhanced facility cleaning protocols, and comprehensive communications.

At MTECH, we know that no plan is perfect, nor should it remain fixed indefinitely. We expect that our policy will evolve as the status of COVID-19, and our understanding of best practices, develops.

The cornerstone of MTECH's reopening plan is the same which has governed our operations for three decades: ensuring the health and well-being of our students, faculty, staff, and visitors.



Repopulating Campuses

College leadership has consulted with state and local public health experts to confirm that it is safe to continue operations.

The potential for a virus to spread by repopulating is not limited to the students themselves- it extends to faculty, staff, and the surrounding community. Health authorities will continue to define and articulate the metrics that guide safe operations.

Campus Guidelines, as of August 3, 2020

To welcome and orient students and faculty to new on-campus safety protocols, MTECH will communicate across all audiences the following institutional requirements:

Everyone (Students, Faculty, Administration, Staff, Visitors, etc.) entering an MTECH facility, consistent with CDC recommendations, is expected to accommodate the following:

- Face coverings, which cover the nose and mouth, are to be worn at all times:
Masks are available at Student Services at the Lehi Main Campus, Orem, and Spanish Fork campuses and in classrooms at Provo, the Nursing Building, Wasatch West Campus, Salt Lake Instructional Service Center, and the Lehi Trades and Technology building
- Maintain social distancing of at least six (6) feet whenever possible.

Temporarily, building access is limited to one entry-point per facility:

- Lehi Main: Doors adjacent to the artwork by the plaza
- Lehi Nursing: Front door on the East side of the building
- Lehi T&T: Front door on the West side of the building
- Orem North: Main door on the South side of the building
- Orem South: Main door on the North side of the building
- Provo: Main door on the East side of the building
- Spanish Fork: Main door on the North side of the building
- Other extension buildings will use the front door as the main point of access unless otherwise specified.



Facility Cleanliness Management, as of August 3, 2020

MTECH takes extra precautions and preventive measures in following the [CDC's recommendations](#) on daily cleaning and disinfecting our campuses to help protect students, staff, and faculty against the Coronavirus/COVID-19.

Tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, bathroom fixtures, sinks, and floors are regularly wiped down and disinfected. MTECH will follow the manufacturer's instructions and CDC guidelines for all cleaning and disinfectant products.

Employee Expectations, as of August 3, 2020

In addition to complying with College requirements of face coverings and social distancing, all employees will:

- Monitor and encourage adherence to all policies, including face coverings.
- Clean your class/work-area above and beyond that of the facilities team.
- Report any issues of non-compliance with any school policy to administration or, based on the severity of the situation, law enforcement.
- Direct any student or visitor experiencing coronavirus symptoms to the Health Department (information posted throughout the facilities).

Temporary Closures (if Necessary)

MTECH is flexible and will plan for contingencies where teaching and learning continue to take place via remote or hybrid delivery of instruction and include scenarios for full or partial physical reopening.

To adequately manage a temporary closure of a campus, MTECH will do the following:

- Consult with the local health department where the facility resides.
- Meet as a leadership team to ensure facilities are cleaned per CDC guidelines.
- Coordinate with instructors to ensure continuity of education delivery (where applicable).
- Communicate clearly and efficiently with dislocated students, staff, and faculty.



Common Questions

What should I do if I feel sick or might have COVID-related symptoms or have been in contact with someone who has tested positive for COVID-19?

- Stay home
- Call your doctor or the Utah Coronavirus Hotline at: [1-800-456-7707](tel:1-800-456-7707)
- Notify your instructor (if a student) or supervisor (if staff) of your absence from the school
- Wait for further direction from a health care professional
- Rest up and get healthy

What is MTECH doing to ensure my safety and well-being?

MTECH takes extra precautions and preventive measures in following the [CDC's recommendations](#) on daily cleaning and disinfecting our campuses to help protect students, staff, and faculty against the Coronavirus.

Tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, bathroom fixtures, sinks, and floors are regularly wiped down and disinfected. MTECH will follow the manufacturer's instructions and [CDC guidelines](#) for all cleaning and disinfectant products.

Also, MTECH has instituted the following protocols for each of the campuses:

Everyone (Students, Faculty, Administration, Staff, and Visitors) entering an MTECH facility, consistent with CDC recommendations, is *required to*:

- Wear face coverings that cover the nose and mouth at all times. *Please bring your own as MTECH will provide a limited supply upon request.*
- Wear gloves in certain circumstances as directed by your instructor.
- Maintain social distancing of at least six (6) feet whenever possible.

How can I help ensure my well-being and that of others?

The [CDC recommends](#) the following to help stop the spread of germs:

- Practice social distancing [ideally six (6) feet]
- Cover your cough or sneeze with a tissue, then throw the tissue in the garbage and wash your hands
- When in public, wear a face covering
- Refrain from touching your eyes, nose, and mouth
- Stay home when you are sick, except to seek medical attention
- Wash your hands often with soap and water for at least 20 seconds and use hand sanitizer when available



Where do I find the most up-to-date information from MTECH regarding COVID-19?

MTECH communicates regularly with students, faculty, and staff in a variety of ways to support their safety and success. Please check your email for direct correspondence or, for relevant messages specific to the COVID-19 crisis, please click [here](#).

Can I come back to the campus buildings?

Beginning August 3, 2020, MTECH welcomes students into classrooms and labs under the following conditions:

Everyone (Students, Faculty, Administration, Staff, and Visitors) entering an MTECH facility, consistent with CDC recommendations, is *required to*:

- Wear face coverings that cover the nose and mouth at all times. Please bring your own as MTECH will provide a limited supply upon request
- Wear gloves in certain circumstances as directed by your instructor
- Maintain social distancing of at least six (6) feet whenever possible

Classrooms and labs will follow social distancing protocols, maintaining at least six (6) feet, and be subject to capacity restrictions. Please contact your instructor for details.

What about the Bookstores and Cafeteria?

Bookstores are open and following social distancing protocols. The MTECH Grill is serving awesome food via [online ordering](#) and pickup. Also, the dining room is open and following social distancing protocols.

Hey, what happened to the 2020 graduation ceremony?

The MTECH Graduation ceremony, initially planned for May 2020, has been canceled, with recognition moved to [the college website](#).

Our 2020 graduates have worked very hard to earn their certificates and deserve a celebration for their achievement. While gathering together in a large arena is not possible this year, we have put together a graduation package and online recognition that attempts to share our appreciation and love for our MTECH students!

Who can I talk to if I still have questions?

We are happy to help answer any questions you have! Please feel free to email us @ studentservices@mtec.edu or call 801.753.6282



Concluding Thoughts

Mountainland Technical College has worked with local health departments and CDC guidelines to ensure our policies comply with best practices in the prevention and containment of the novel Coronavirus, COVID-19. To that end, we have instituted new protocols, which include: online teaching and learning, limited access to facilities, required PPE and social distancing, heightened cleaning and sanitation standards, and comprehensive communications.

In addition, MTECH is committed to supporting a message of shared responsibility in which everyone – staff, students, faculty, and guests – takes ownership of their safe behavior. Working together as an MTECH community will position us all for success – in and out of the classroom.

Resources

Centers for Disease Control and Prevention

<https://www.cdc.gov/>

State of Utah Coronavirus Website

<http://coronavirus.utah.gov>

Utah Coronavirus Hotline: 1-800-456-7707

Summit County Department of Health

<https://summitcountyhealth.org/coronavirus/>

Summit County Health Department: 1-435-333-0050

Utah County Department of Health

<https://health.utahcounty.gov/covid-19-coronavirus/>

Utah County Health Department: 1-801-851-HELP (4357)

Wasatch County Department of Health

<http://www.wasatchcountyhd.org/>

Wasatch County Health Department: 1-877-424-4640

