Excel 2007 Level 3

Working with Tables
   Using Tables
   Creating a Table from Existing Data
   Changing the Table Name
   Changing the Table Style
   Changing Table Style Options
   Creating a Total Row
   Adding Table Rows and Columns
   Inserting/Deleting Table Rows/Columns
   Creating a Calculated Column
   Selecting Parts of a Table
   Moving a Table
   Sorting Data by Multiple Levels
   Using Text Filters
   Using Number Filters
   Using Data Validation
   Validating Data using a List
   Creating a Custom Error Message
   Removing Data Validation
   Working with Tables

Working with Advanced Filters
   Creating a Criteria Range
   Using a Criteria Range
   Showing All Records
   Using Comparison Criteria
   Using an Advanced And Condition
   Using an Advanced Or Condition
   Copying Filtered Records
   Using Database Functions
   Finding Unique Records
   Removing Duplicates from a Table
   Working with Advanced Filters

Exporting and Importing Data
   Exporting Data to Other Applications
   Importing Data from Access
   Importing Data from Text Files
   Changing External Data Range Properties
   Importing Data from Other Applications
   Removing the Query Definition
   Importing Dynamic Data from the Web
   Copying a Table from a Web Page
   Exporting and Importing Data

Working with Outlines
   Applying an Outline
   Collapsing/Expanding an Outline
   Modifying Outline Settings
   Using Auto Outline
   Clearing an Outline
   Creating Subtotals in a List
   Removing Subtotals from a List
   Working with Outlines
Using Advanced Charting Features
   Adding and Removing Gridlines
   Formatting Gridlines
   Formatting an Axis
   Changing the Axis Scaling
   Formatting the Data Series
   Adding Data from Different Worksheets
   Using a Secondary Axis
   Changing Data Series Chart Types
   Adding a Trendline
   Creating a Chart Template
   Applying a Chart Template
   Using Advanced Charting Features

Using Conditional and Custom Formats
   Applying Conditional Formats
   Changing a Conditional Format
   Adding a Conditional Format
   Creating a Custom Conditional Format
   Using Data Bars
   Deleting a Conditional Format
   Creating a Custom Number Format
   Using Conditional and Custom Formats

Using Templates
   Working with Templates
   Saving a Workbook as a Template
   Using a Template
   Editing a Template
   Inserting a New Worksheet
   Deleting a Template
   Creating Default Templates
   Finding Online Templates
   Using Templates

Using Paste Special
   Working with Paste Special
   Copying Values between Worksheets
   Copying Formulas between Worksheets
   Performing Mathematical Operations
   Using Paste Special

Customizing Excel Preferences
   Setting Edit Options
   Setting Display Options
   Setting Manual Calculation
   Resetting Automatic Calculation
   Setting Popular Options
   Customizing Excel Preferences
Using Worksheet Protection
  Unlocking Cells in a Worksheet
  Protecting a Worksheet
  Unprotecting a Worksheet
  Creating Allow-Editing Ranges
  Deleting Allow-Editing Ranges
  Protecting Workbook Windows
  Unprotecting Workbook Windows
  Assigning a Password
  Opening a Password-protected File
  Removing a Password
  Using Worksheet Protection

Using Multiple Workbooks
  Opening Multiple Workbook Windows
  Cascading Open Workbook Windows
  Activating Cascaded Workbook Windows
  Tiling Open Workbook Windows
  Activating Tiled Workbook Windows
  Comparing Workbooks Side by Side
  Copying Data between Workbooks
  Saving a Workspace
  Closing All Open Workbooks
  Opening a Workspace
  Linking Workbooks
  Opening Linked Workbooks
  Using Multiple Workbooks

Sharing Workbooks
  Using Shared Workbooks
  Saving a Shared Workbook
  Viewing Users Sharing a Workbook
  Viewing Shared Workbook Changes
  Changing the Update Frequency
  Highlighting Changes
  Managing Conflicting Changes
  Resolving Conflicting Changes
  Setting Change History Options
  Adding a History Worksheet
  Reviewing Tracked Changes
  Merging Shared Workbook Files
  Sharing Workbooks